

DRAFT CONSTITUTION

LYMM HISTORIC TRANSPORT GROUP

Name

The name of the organisation shall be Lymm Historic Transport Group

Area of Benefit

The Lymm Historic Transport Group is based in Lymm. The focus of its activities will be in Lymm. It will aim to involve all sections of the community and will reach out beyond Lymm to those who may take advantage of what it has to offer either as audience or participant.

Aims and Objectives

- To promote the Transport Heritage of Lymm through events and activities including principally Lymm Historic Transport Day.
- To help generate the development of tourism in the village through transport related events.

Powers

In furtherance of the objective Lymm Historic Transport Group may exercise the following powers

- To raise funds to organise and promote and events through sponsorship, funding, exhibitor fees, admission fees and ancillary fund-raising activities.
- Approach and secure the support of exhibitors and traders to create events.
- To co-operate with other charities, voluntary and statutory bodies operating in the furtherance of these objectives and to exchange information and advice with them including Lymm Festival, Warrington Borough Council, local schools and transport related bodies such as clubs, societies, museums etc
- To promote and publicise the groups events and activities to the wider public to ensure successful response to events mounted.
- To be able to donate surplus funds to other causes and charities, principally local as and when funds allow.
- To do all such lawful things as are necessary to further the objectives.

Membership

Membership of Lymm Historic Transport Group shall be open to all who have an interest in and support the objectives of the organisation. Membership shall operate on an equal opportunities basis.

Management Committee

- A management committee consisting of not less than 4 not more than 12 will be elected at the AGM and shall be responsible for all aspects of policy, management and legal regulations.
- The management committee shall have ongoing responsibility for any service, activity or employee of LHTG.

- Unless otherwise specified meetings will be open to individuals other than the management committee where they have an involvement or interest in the event. They will have no voting rights on matters of policy, management or legal regulation.
- The management committee shall appoint by majority election a chair, secretary and treasurer and any other specific offices as are deemed appropriate by the committee.
- The management committee can co-opt members to fill vacancies or to bring new expertise.
- The quorum for management meetings shall be 4 people.
- Where a vote results in an even split then the chair will have casting vote.

Meetings

- An Annual General Meeting shall be held in each year at such time (not being more than fifteen months apart) and place as the Management Committee shall determine. At least twenty-one days notice shall be given to members of the group in writing or by e-mail by the secretary.
- Ordinary meetings shall be held at least four times during the year. AGM can count as one of the meetings
- A record of proceedings – minutes- will be taken and kept for all meetings and agreed as a true record at the following meeting.

Finance

The finances will be managed by a bank account held in the name of Lymm Historic Transport Group. All cheques will require two signatories from a list of authorised signatories of no more than four members of the management committee. Proper records will be kept of all income and expenditure. Annual accounts will be prepared, independently examined and presented to the AGM

Changes

Changes to the constitution can be made at any meeting of Lymm Historic Transport Group, provided members of the management committee have 21 days notification of the change and that the change is agreed by a majority of at least 4 members of the group.

Dissolution

In the event of Lymm Historic Transport Group being discontinued any funds and/or equipment name of LHTG will be used to support activities in Lymm and the environs which adhere to aims similar to those of LHTG as determined by the Management Committee.